
2024 Winter Dormitory Check-in Guide

For Residents Guaranteed with Winter 2024 Housing

* Please read the guide thoroughly before you apply in order to not miss information and get any disadvantages

* The schedule details may change depending on the dormitory situation.

* Dormitory contact point

E-Mail [E-House/ Hanwoori] (Undergrad) dmtry@ewha.ac.kr (Grad) dmtrygr@ewha.ac.kr
[I-House] ihouse@ewha.ac.kr

Phone [E-House] ☎ 02-3277-5905
[Hanwoori] ☎ 02-3277-5001
[I-House] ☎ 02-3277-6001
(Office Hours: Mon-Fri, 9AM-5PM)

Website <http://dmtry.ewha.ac.kr>

< On-Campus Residence of Vacation Programs During Winter Vacation >

During 2024 Winter, room painting, window screen replacement and balcony repairs are scheduled at I-House A/B buildings therefore making I-House A/B unavailable for use. Hence, winter programs that were previously held at I-House will be located to E-House and Hanwoori Hall for this winter. We ask for your kind understanding and cooperation.

1) Winter Programs

- * E-House: Around 20 male students from International Winter College (hosted by the Office of International Affairs) to be assigned to building 201 (Residential period: 2024.12.24(Tue) ~ 2025.1.10(Fri))
- * Hanwoori Hall: Around 80 female students from International Winter College (hosted by the Office of International Affairs), Short-term Korean Courses (Ewha Language Center), Winter Course for Non-Ewha students

2) Notes

- * The majority of vacation program participants will be non-Ewha participants
- * E-House is scheduled to accommodate around 20 male students
- * Hanwoori Hall is open exclusively for female participants
- * After the winter programs, a comprehensive inspection for any hidden cameras in the rooms used during the program will be conducted
- * Detailed schedules and participant information are to be announced

< E-House Heating Pipe Repair Notice >

During 2024 Winter break, heating pipe inspections and repairs are scheduled for the E-House buildings below. The inspections and repairs are to be conducted to prevent any leaks within the dormitory so we kindly ask for your understanding and cooperation.

- Date: January 2nd (Thur), 2025 - February 14th (Fri), 2025
- Location: E-House common areas and rooms (Excluding areas undergoing inspection and repairs during the summer vacation and the fifth floor of each building)
- Scope of Work: Inspection of heating pipes by drilling into inspection holes in the living room ceiling of each unit and performing repairs if necessary
- Notes:
 - Male workers accompanied by residential assistants will visit units
 - Each unit will take approximately 3-5 days to complete, and there will be noise and dust

※ Please be informed that residents are classified into the following categories based on the accommodation options they selected during the dormitory application process. Please carefully review this notice to ensure you are reading the instructions that apply to your resident type.

- **1-YEAR-Resident**: A resident currently residing in the dormitory who has applied for the entire academic year (including 2nd semester, and winter vacation) during the dormitory application
- **SEMESTER Resident**: A resident currently residing in the dormitory who has applied for only the 2nd semester during the dormitory application
- **VACATION Resident**: A resident who has newly applied for only the winter vacation accommodation and has been assigned a room
 (If a current resident applies for and is assigned a winter vacation accommodation, they will be considered a VACATION Resident during the winter vacation period)

I. 24-Winter Check-in / Check-out date

Building	Check-in place	1-YEAR-Residents	VACATION Residents	All Residents
		24-Winter Residence Period	24- Winter Check-in date	24- Winter Check-out date
E-House	B2F of Bldg.202	2024.12.20(Fri) ~ 2025.2.14(Fri)	2024.12.24(Tue) 10:00~17:00	2025.2.14(Fri) by 14:00
Hanwoori	1F of Bldg.101			
I-House	B2F of Bldg. A/B			

- ※ **After the official check-in date, you can check-in during weekdays from 10:00 to 17:00** (Check-in location: Housing Office of each dormitory building)
- ※ You cannot check-in during weekdays nights(after 17:00), weekends and holidays
- ※ 1-Year Residents are NOT subjected to document submission or check-in/check-out procedures

II. Check-in Process

※ Please make sure to check your final room/bed number on EUREKA. If you put your belongings in the wrong room, you will get demerit points

1) 1-Year-Resident: No check-in process necessary

2) VACATION Resident Who Fall Into Either of the Two:

- A. Those who are re-entering the dormitory after residing for 24-Fall and being newly selected as a resident only living in 24-Winter

B. Those who are newly entering the dormitory after being confirmed as a resident only living in 24-Winter

Visit the check-in venue of the dormitory you have been assigned

→ Submit all the required documents and have them checked

→ Receive your unit / room password and entrance card → Check-in

(Notes: If you were a 24-Fall resident and re-entering, you do not have to submit the required documents)

3) GKS and EGPP graduate students residing in -House

- Due to room painting, window screen replacement and balcony repairs in I-House buildings A/B, please complete the move-in procedures as below.

- Information on your room number at E-House will be provided in December

Subjects	Residents moving out after 24-Winter (Residents not residing for 2025-Spring)	Residents staying continuously for both 24-Winter and 25-Spring
Dormitory	I-House building A/B ⇨ I-House building C/D	I-House building A/B ⇨ E-House
Procedures	Clean your current room in I-House ⇨ Complete room inspection ⇨ Move to your new room in I-House	Clean your current room in I-House ⇨ Complete room inspection ⇨ Complete the move-in process in E-House ⇨ Move to your new room in E-House
Period	I-House move-in date: 2025.1.2(Thur) by 15:00	I-House move-out date: 2025.1.2(Thur) by 15:00 E-House move-in date: 2025.1.2(Thur) 10:00~17:00
Notes	※ Details will be provided in mid-December	[Guidance for vehicle support for moving belongs] <ul style="list-style-type: none"> ▪ Storage location: I-House Bldg. A B2F auditorium ▪ Storage period: 2024.12.23(Mon) 10:00 ~ 2025.1.2(Thur) 10:00 ▪ Vehicle support: 2025.1.2(Thur), vehicle support will be provided to move belongings stored in I-House auditorium to E-House SSG Hall ※ If you wish to move belongings after this date, please arrange for personal transportation. ※ Details will be provided in mid-December

III. Required Documents upon Check-in

※ Erase the last 6 digits of your Registration Card number when submitting documents

※ In case any document is missing or insufficient, students will be denied to move in to the dormitory

1) Tuberculosis test (Chest X-ray) certificate (Korean or English) issued from 2024. 11. 1(Fri)

- A. Submit an original copy of tuberculosis test (chest x-ray) certificate(Korean and English certificates only)
- B. The tuberculosis test (chest X-ray) certificate should show the negative results
- C. Students who lived the dormitory during 24-Fall are excluded from submission

IV. Important Information

1. E-House is a suite-style dormitory with single/double/triple/quad rooms in 2-10 person suites. The number of people assigned means the number of people allocated per room, not per unit
2. I-House is for international students such as exchange and language center students so male residents may reside in the same building
3. **During 24-Winter, non-Ewha vacation on-campus program participants can reside in the dormitories (E-House, Hanwoori, I-House). Especially, male participants can be included in the winter programs at E-House and I-House**
4. There can be various difficulties and inconvenience since the dormitory is a communal space (e.g. noise, communication problems among room/unit mates and etc.)
5. There can be noises and entry of workers to the building due to construction and repair work during 24-Winter
-I-House building A/B: room painting, window screen replacement and balcony repairs are scheduled
-E-House: heating pipe inspections and repairs are scheduled
6. **If you cancel your residency or leave the dormitory during the semester, all of your subsequent dormitory applications will be automatically canceled. If you plan to apply for residency again, you can apply from the next semester (those who cancel their residency or leave the dormitory midway cannot re-apply in the same semester)**
7. In order to protect wallpaper from damage, driving nails to the wall, hanging posters, or any type of wall-hanging items are prohibited. (The housing office may charge any costs associated with recovering the damage caused by such actions to the resident.)
8. E-House Bldg. 201~204 B1 walkway is for dormitory residents only. If an outsider is found on the walkway, they will be immediately stopped by the dormitory staff as well as the accompanied resident may be charged with demerit points
※ Those who fail to comply with the above rules (No. 7, 8) will be given demerit points
9. Curfew hours: 00:00~05:00AM for undergraduates only (except for I-House residents)
10. You cannot visit the dorm room before the check-in date (early check-in is not allowed)
(Dorm room pictures: <http://my.ewha.ac.kr/dorm/> → Facilities → Rooms)

V. Dormitory types



E-House (Suite-style)	
Room information	<ul style="list-style-type: none"> ▪ There are single/double/triple/quad rooms in 2-10 person suites ▪ Room size and structure may differ to building/floor. Accordingly, furniture(closet/bed/storage/desk) type, size and location may differ as well ▪ The location of window and view may differ to the location of room ▪ Unites located on B1F are in fact on the ground floor (http://dmtry.ewha.ac.kr → Facilities → Rooms → check out E-House unit picture)
Bathroom /Shower room	<ul style="list-style-type: none"> ▪ Unit mates share a bathroom and a shower room and they should clean up in turn (http://dmtry.ewha.ac.kr → Living Guide → Bulletin Board → E-House Resident Handbook)
Cafeteria	<ul style="list-style-type: none"> ▪ E-House 201동 B2: La matinee ▪ More information to be uploaded on dorm website
Facilities	<ul style="list-style-type: none"> ▪ Shared kitchen, Kitchenette, Laundry room, Study room, Fitness room, Prayer room, Parcel room etc. ▪ ATM, Convenience store, Cafe, stationary store, etc (available for every resident regardless of dorm types)
Door/Room Security	<ul style="list-style-type: none"> ▪ A digital door lock is installed on the unit gate ▪ Each room in a unit does not have a locking device and it can be locked inside ONLY (pin-type). To secure your personal belongings, please put your lock on the closet
Building Access	<ul style="list-style-type: none"> ▪ If you are a VACATION Resident, you will be able to enter the dormitory using a card key you have borrowed from the office during the first and second week after checking in. Afterwards, you are able to access the entrances and speed gates using your student ID card ▪ Card keys lent by the office must be returned. When lost or damaged, a reissuance fee will be charged
Internet/WiFi	<ul style="list-style-type: none"> ▪ EWHA WIFI is available in every dorm building (including units) ▪ When participating in online classes or exams, you may experience data disconnection while using Wi-Fi since internet connection will be simultaneously used by multiple people over the same internet line

	Hanwoori (Corridor-style)	I-House (Corridor-style)
Room information	<ul style="list-style-type: none"> Room Layout: Double, Quad 	<ul style="list-style-type: none"> Room Layout: Single, Double
Bathroom /Shower room	<ul style="list-style-type: none"> Shared bathroom and shower room are at the end of the corridor on each floor 	<ul style="list-style-type: none"> Each room has its own bathroom and shower room. (Some rooms in building A/B/C: shared bathroom and shower room)
Cafeteria	<ul style="list-style-type: none"> B1F of Bldg.101: Hansot More information uploaded on dorm website 	<ul style="list-style-type: none"> B1F of Bldg.C: Student Cafeteria More information uploaded on Ewha Univ. website
Facilities	<ul style="list-style-type: none"> Shared Kitchen, Kitchenette, Laundry room, Study room, Fitness room, Prayer room, Parcel room, etc. 	
Door/Room Security	<ul style="list-style-type: none"> Digital door lock installed on the room gate 	
Building Access	<ul style="list-style-type: none"> If you are a VACATION Resident, you will be able to enter the dormitory using a card key you have borrowed from the office during the first and second week after checking in. Afterwards, you are able to access the entrances and speed gates using your student ID card Card keys lent by the office must be returned. When lost or damaged, a reissuance fee will be charged 	<ul style="list-style-type: none"> Use an entrance card to access dormitory
Internet/WiFi	<ul style="list-style-type: none"> EWHA WIFI is available in every dorm building (including units) When participating in online classes or exams, you may experience data disconnection while using Wi-Fi since internet connection will be simultaneously used by multiple people over the same internet line 	

6. Items in dormitory/ Items to prepare

	In dorm room	Living room
Items in dormitory	Bed (Mattress), desk, chair, bookshelf, closet	Table, chairs, refrigerator, shoe shelf, on-campus extension phone
Items to prepare	<ul style="list-style-type: none"> Bed linen (sheets, duvets, pillows), towels, toiletries, hangers, cleaning items (mops, dustpans, brooms, etc.), shower slippers, dustbins, curlers, hair dryers, a bed stand lamp, ultrasonic humidifiers, printers, laptops, multiple-tap, a wired LAN (for Hanwoori and I-House residents only) Personal medication (for cold, painkiller, etc.) [Must-have] Waterproof Bed Mattress Cover <ul style="list-style-type: none"> ※ <u>Mattress size: E-House 900*1900*220</u> Hanwoori Bldg.101 880*2000*230 / Bldg.103 900*1900*220 I-House Bldg. A/B/C 900*1900*220 / I-House Bldg.D 1000*1900*220 ※ Those whose bed mattress is not covered with waterproof cover during the 'Mandatory Room Check' period will be given demerit points 	

	(Reference: You may purchase it from online or at Office Depot located at E-House Bldg. 203 B2)
NOT allowed in dorm	<ul style="list-style-type: none"> Air fryer, electric heater, electric blanket, electric cushion, electric rice cooker, electric stove, coffee pot, toaster, soy milk maker, slow cooker, iron, portable gas range, candle (candle, warmer included), match, lighter, heated humidifier, any items of 500W above (a vacuum cleaner is allowed)

7. Required registration / Checklist

Student ID card input period	<ul style="list-style-type: none"> <u>2024.12.24(Tue) ~ 2025.1.10(Fri)</u>
How to input student ID card	<ul style="list-style-type: none"> EUREKA → Student Service → Dormitory → Student ID Card → fill it out and save & submit (offline submission is not necessary)
General information	<ul style="list-style-type: none"> General information is automatically transferred from the student information saved on EUREKA portal. [Login on EUREKA → MyEureka → Academic Affairs → Student Information] Please make sure to write the cellphone number in the form of "010-1234-5678" (Must add "-") [Cellphone numbers that are inserted as "+82101234567 / 82101234567 / 101234567 / 01012345678" cannot receive text message from the dormitory]
How to get Housing Fee Refund	<ul style="list-style-type: none"> Login on EUREKA → MyEureka → Academic Affairs → Student Information → My Bank Account → Save your Bank code / Account number / Account holder name ※ It should be a Korean account number of your own. Please make sure to save the full account number with no errors ※ In case international students cannot save their name due to length limit, please email to the dormitory with a copy of your bank account
Housing Office Notice	<ul style="list-style-type: none"> Official channel for notices: housing website http://dmtry.ewha.ac.kr Housing Office will not be held responsible for any disadvantage caused by not checking the notice carefully. Please note that the student might get demerit points if they do not cooperate with the office
Mobile Application: Ewha Home	<ul style="list-style-type: none"> Mandatory to download the official mobile application of Ewha Womans University(Heyoung) You can receive a message on important notices about the dormitory through this application
Student ID	<ul style="list-style-type: none"> Student ID card works as an entrance key for dormitory buildings of E-House and Hanwoori. Please apply for a student ID prior to your check-in date Inquiry: Student Service Center (ECC B303, ☎ 02-3277-2064/3233)

8. Parcel Room for Mail & Packages

1. The following address format should be used for your mail/parcel, including your room number and valid Korean cellphone number

[Example] 서울특별시 서대문구 이화여대길 52 이화여자대학교 (zip code) 03760
 E-House (Bldg. Number) - (Unit/Room Number) (e.g. E-House 201, 101-2)
 Resident's Full Name / Valid Korean Cellphone Number (e.g. 010-1234-5678)

2. The Housing Office advises 24-Winter residents to send their packages on or after December 23th in order to not get their packages mixed up with the already existing packages of 24-Fall residents
 - E-House Bldg. 202(B2F) SSG Hall, Hanwoori Bldg. 101 Weight Room, I-House Bldg. A/B B2
3. The Housing Office does not keep your package and takes no responsibility for any missing ones
4. To the extent that the space permits, small packages will be placed in the mailbox located in the parcel room (storage fee included)
 ※ Parcel Room Location: E-House Bldg. 203, 204(B2F), Hanwoori Bldg. 101(1F), I-House Bldg. A/B(B2F)
5. Carts may be borrowed for up to 30 minutes from the lobby of Hanwoori Bldg. 101 / B2F lobby of E-House Bldg. 202 / B2F Security office of I-House Bldg. A/B.
6. **Do not load personal items in the parcel room. They will be thrown away without any prior notice**
7. **Any mail and packages left in the parcel room for a long period of time will be thrown away and you will get demerit points. Special cautions are required for the delivery of food and any perishable items**

9. Restriction on Visitors and Entry of Vehicle & Parking

1. **Visitors NOT ALLOWED to enter the dorm buildings**

During the entire check-in period including official check-in day, only resident students are permitted to enter the residence hall. If an outsider (including your parents) is accompanied/visited into the dorm, you may be charged with demerit points

2. **Vehicle control in dorm**

- 1) **Vehicles are not allowed to park in front of the dormitory (can only stop temporary for unloading).** Please use the ECC underground parking lot near the back gate for long-term parking

※ As the parking space is limited, it is requested to leave immediately after unloading your luggage

- 2) During the check-in period, access to the dormitory may be blocked for a long time due to other check-in vehicles. Thus the Housing Office recommends students to send their luggage beforehand through parcel services, and bring only light luggage or carriers
- 3) Parking pass to be given per person

10. Location

1. How to get to the Ewha Womans University: [Link Click](#)
2. How to get to the Dormitory:
 * E-House & Hanwoori: [Link Click](#) / * I-House: [Link Click](#)