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# 2024-Summer Dormitory Check-in Guide

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For Residents Guaranteed With 2024-Summer Housing

\* Please read the guide thoroughly before you check-in in order to not miss any information.

\* The information below may change depending on the dormitory situation.

\* Dormitory contact point:

**E-Mail** [E-House/Hanwoori] (Undergrad) [dmtry@ewha.ac.kr](mailto:dmtry@ewha.ac.kr) (Grad) [dmtrygr@ewha.ac.kr](mailto:dmtrygr@ewha.ac.kr)  
[I-House] [ihouse@ewha.ac.kr](mailto:ihouse@ewha.ac.kr)

**Phone** [E-House] ☎ 02-3277-5905  
[Hanwoori] ☎ 02-3277-5001  
[I-House] ☎ 02-3277-6001  
(Office Hours: Mon-Fri, 9AM-5PM)

**Website** <http://dmtry.ewha.ac.kr>

## <Dormitory Stay Available During Vacation for On-Campus Programs>

For this year, the dormitory offers rooms for various on-campus programs taking place during the summer vacation. As such, please note that the vacation programs, which have been operating on a reduced scale for the past few years, will resume normal operation starting from the 2024 summer vacation. We kindly ask for the cooperation of all residents.

### 1) Vacation Programs

- \* E-House: Germany-Canada Faculty • Student Invitation Program / Huddling Choir Festival (elementary, middle and high school students)
- \* Hanwoori Hall: Short-term Korean Courses (Ewha Language Center)
- \* I-House: International Summer Campus Session 1 & 2, Summer Course Non-Ewha Participants, Ewha-Harvard Summer, Short-term Korean Courses (Ewha Language Center)

### 2) Notes

- \* Majority of vacation program participants are off-campus or non-Ewha participants
- \* Hanwoori Hall is open exclusively for female participants
- \* Male participants can be included in E-House and I-House vacation programs  
(Male students residing in E-House will be assigned to a different building from current residents)

## < E-House Heating Pipe Repair Notice >

To prevent potential leaks during the summer break, we will be conducting heating pipe repairs throughout E-House from June 26th (Wed) to August 14th (Wed), 2024. We apologize for any inconvenience this may cause and appreciate your understanding and cooperation.

- Date: June 26th (Wed), 2024 - August 14th (Wed), 2024
- Location: E-House, all buildings, B2-4th floors common areas and rooms (5th floor excluded)
- Scope of Work: Inspection of heating pipes by drilling into inspection holes in the living room ceiling of each unit and performing repairs if necessary
- Notes:
  - Male workers accompanied by residential assistants will visit units
  - Each unit will take approximately 3-5 days to complete, and there may be noise and dust

## < 24-Fall Semester Dorm Fee Payment Schedule Notice >

- Payment Period: July 17th (Wed) - July 19th (Fri), 2024
- Target: Current residents (1-Year and Semester Residents)
- Payment Failure During Payment Period: Cancellation of Fall semester dorm admission and ineligibility for reapplication in the same semester
- Please note: Dorm application for new residents and housing fee payment for the Fall semester will be announced in mid-July

※ Please be informed that residents are classified into the following categories based on the accommodation options they selected during the dormitory application process. Please carefully review this notice to ensure you are reading the instructions that apply to your resident type.

- **1-YEAR-Resident:** A resident currently residing in the dormitory who has applied for the entire academic year (including 1st semester, summer vacation, 2nd semester, and winter vacation) during the 1st semester dormitory application
- **SEMESTER Resident:** A resident currently residing in the dormitory who has applied for only the 1st and 2nd semesters during the 1st semester dormitory application
- **VACATION Resident:** A resident who has newly applied for only the summer vacation accommodation and has been assigned a room  
 (If a current resident applies for and is assigned a summer vacation accommodation, they will be considered a VACATION Resident during the summer vacation period)

### 1. 2024-Summer check-in / check-out date

Building	Check-in place	1-YEAR-Residents	VACATION Residents	
		24-Summer residence	24- Summer check-in date	24- Summer check-out date
E-House	B2F of Bldg.202	2024.6.25(Tue) ~ 2024.8.22(Thur)	2024.7.1(Mon) 10:00~17:00	2024.8.16(Fri) by 14:00
Hanwoori	1F of Bldg.101		2024.6.27(Thur) 10:00~17:00	
I-House	B2F of Bldg. A/B			

- ※ After the official 24-Summer check-in date, you can check-in during weekdays from 10:00 to 17:00 (Check-in location: Housing Office of each dormitory building)
- ※ You cannot check-in during weekdays nights(after 17:00), weekends and holidays
- ※ 1-YEAR-Residents are NOT subjected to document submission or check-in/check-out procedures

## 2. Check-In Process

Visit the check-in venue of the dormitory you have been assigned

⇒ Submit all the required documents and have them checked

⇒ Receive your unit / room password and entrance card ⇒ Check-in

※ Please make sure to check your final room / bed number assigned to you on EUREKA. If you put your belongings in a wrong room, you might get demerit points

## 3. Required Documents upon Check-in

※ Erase the last 6 digits of your Registration Card number when submitting documents

※ In case any document is missing or insufficient, students will be denied to move in to the dormitory

### 1) Tuberculosis test (Chest X-ray) certificate (Korean or English) issued from 2024. 5. 1(Wed)

- A. Submit an original copy of tuberculosis test (chest x-ray) certificate(Korean and English certificates only)
- B. The tuberculosis test (chest X-ray) certificate should show the negative results
- C. Students who lived the dormitory during 24-Spring don't need to submit

## 4. Notes

- 1) E-House is a suite-style dormitory with single/double/triple/quad rooms in 2-10 person suites. The number of people assigned means the number of people allocated per room, not per unit
- 2) I-House is for international students such as exchange and language center students so male residents may reside in the same building
- 3) During 24-Summer, non-Ewha vacation on-campus program participants can reside in the dormitories (E-House, Hanwoori, I-House). Especially, male participants can be included in the summer programs at E-House and I-House
- 4) There can be various difficulties and inconvenience since the dormitory is a communal space (e.g. noise, communication problems among room/unit mates and etc.)
- 5) If the dormitory is subjected to any maintenance work, there can be noises and entry of workers accompanied by staff members to the building
- 6) If you cancel your residency or leave the dormitory during the semester, all of your subsequent dormitory assignments will be automatically canceled. Those who initially cancel their residency or leave the dormitory during the semester can apply from the next semester; re-applying for the same semester is prohibited
- 7) In order to protect wallpaper from damage, driving nails to the wall, hanging posters, or any type of wall-hanging items are prohibited. (The housing office may charge any costs associated with recovering the damage caused by such actions to the resident.)
- 8) E-House Bldg. 201~204 B1 walkway is for dormitory residents only. If an outsider is found on the walkway, they will be immediately stopped by the dormitory staff as well as the accompanied resident may be charged with demerit points  
 ※ Those who fail to comply with the above rules (No. 7, 8) will be given demerit points
- 9) Curfew hours: 00:00~05:00AM for undergraduates only (except for I-House residents)
- 10) You cannot visit the dorm room before the check-in date (early check-in is not allowed)  
 (Dorm room pictures: <http://dmtry.ewha.ac.kr> → Facilities → Rooms)

## 5. Dormitory types



E-House (Suite-style)	
Room information	<ul style="list-style-type: none"> <li>There are single/double/triple/quad rooms in 2-10 person suites</li> <li>Room size and structure may differ to building/floor. Accordingly, furniture(closet/bed/storage/desk) type, size and location may differ as well</li> <li>The location of window and view may differ to the location of room</li> <li>Units located on B1F are in fact on the ground floor (<a href="http://dmtry.ewha.ac.kr">http://dmtry.ewha.ac.kr</a> → Facilities → Rooms → check out E-House unit picture)</li> </ul>
Bathroom /Shower room	<ul style="list-style-type: none"> <li>Unit mates share a bathroom and a shower room and they should clean up in turn (<a href="http://dmtry.ewha.ac.kr">http://dmtry.ewha.ac.kr</a> → Living Guide → Bulletin Board → E-House Resident Handbook)</li> </ul>
Cafeteria	<ul style="list-style-type: none"> <li>E-House 201동 B2: La matinee</li> <li>More information to be uploaded on dorm website</li> </ul>
Facilities	<ul style="list-style-type: none"> <li>Shared kitchen, Kitchenette, Laundry room, Study room, Fitness room, Prayer room, Parcel room etc.</li> <li>ATM, Convenience store, Cafe, stationary store, etc (available for every resident regardless of dorm types)</li> </ul>
Door/Room Security	<ul style="list-style-type: none"> <li>A digital door lock is installed on the unit gate</li> <li>Each room in a unit does not have a locking device and it can be locked inside ONLY (pin-type)</li> <li>To secure your personal belongings, please put your lock on the closet</li> </ul>
Building Access	<ul style="list-style-type: none"> <li>If you are a VACATION Resident living only in the summer, you will be able to enter the dormitory using a card key you have borrowed from the office during the first and second week after checking in. Afterwards, you are able to access the entrances and speed gates using your student ID card</li> <li>Card keys lent by the office must be returned. When lost or damaged, a reissuance fee will be charged</li> </ul>
Internet/WiFi	<ul style="list-style-type: none"> <li>EWHA WIFI is available in every dorm building (including units)</li> <li>When participating in online classes or exams, you may experience data disconnection while using Wi-Fi since internet connection will be simultaneously used by multiple people over the same internet line</li> </ul>

	Hanwoori (Corridor-style)	I-House (Corridor-style)
Room information	<ul style="list-style-type: none"> <li>Room Layout: Double, Quad</li> </ul>	<ul style="list-style-type: none"> <li>Room Layout: Single, Double</li> </ul>
Bathroom /Shower room	<ul style="list-style-type: none"> <li>Shared bathroom and shower room are at the end of the corridor on each floor</li> </ul>	<ul style="list-style-type: none"> <li>Each room has its own bathroom and shower room. (Some rooms in building A/B/C: shared bathroom and shower room.)</li> </ul>
Cafeteria	<ul style="list-style-type: none"> <li>B1F of Bldg.101: Hansot</li> <li>More information uploaded on dorm website</li> </ul>	<ul style="list-style-type: none"> <li>B1F of Bldg.C: I-House Student Cafeteria</li> <li>More information uploaded on Ewha Univ. website's 'Dining' page</li> </ul>
Facilities	<ul style="list-style-type: none"> <li>Shared Kitchen, Kitchenette, Laundry room, Study room, Fitness room, Prayer room, Parcel room, etc.</li> </ul>	
Door/Room Security	<ul style="list-style-type: none"> <li>Digital door lock installed on the room gate</li> </ul>	
Building Access	<ul style="list-style-type: none"> <li>If you are a VACATION Resident living only in the summer, you will be able to enter the dormitory using a card key you have borrowed from the office during the first and second week after checking in. Afterwards, you are able to access the entrances and speed gates using your student ID card</li> <li>Card keys lent by the office must be returned. When lost or damaged, a reissuance fee will be charged</li> </ul>	<ul style="list-style-type: none"> <li>Use an entrance card to access dormitory</li> </ul>
Internet/WiFi	<ul style="list-style-type: none"> <li>EWHA WIFI is available in every dorm building (including units)</li> <li>When participating in online classes or exams, you may experience data disconnection while using Wi-Fi since internet connection will be simultaneously used by multiple people over the same internet line</li> </ul>	

## 6. Items in dormitory / Items to prepare

	In dorm room	Living room
Items in dormitory	Bed (Mattress), desk, chair, bookshelf, closet	Table, chairs, refrigerator, shoe shelf, on-campus extension phone
Items to prepare	<ul style="list-style-type: none"> <li>Masks (face coverings), a personal thermometer, bed linen (sheets, duvets, pillows), towels, toiletries, hangers, cleaning items (mops, dustpans, brooms, vacuum cleaner etc.), shower slippers, dustbins, curlers, hair dryers, a bed stand lamp, ultrasonic humidifiers, printers, laptops, multiple-tap, a wired LAN (for Hanwoori and I-House residents only)</li> <li>Personal medication (for cold, painkiller, etc.)</li> <li><b>[Must-have] Waterproof Bed Mattress Cover</b></li> <li>※ <u>Mattress size: E-House 900*1900*220</u>                Hanwoori Bldg.101 880*2000*230 / Bldg.103 900*1900*220                I-House Bldg. A/B/C 900*1900*220 / I-House Bldg.D 1000*1900*220</li> <li>※ Those whose bed mattress is not covered with waterproof cover during the 'Mandatory Room Check' period will be given demerit points</li> <li>(Reference: You may purchase it from online or at Office Depot located at E-House Bldg. 203 B2)</li> </ul>	

NOT allowed in dorm	<ul style="list-style-type: none"> <li>▪ Air fryer, electric heater, electric blanket, electric cushion, electric rice cooker, electric stove, coffee pot, toaster, soy milk maker, slow cooker, iron, portable gas range, candle (candle, warmer included), match, lighter, heated humidifier, hot water mat, any items of 500W above (a vacuum cleaner is allowed)</li> </ul>
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## 7. Required registration / Checklist

Student ID card input period	<ul style="list-style-type: none"> <li>▪ <u>2024.7.1(Mon) ~ 2024.7.12(Fri)</u></li> </ul>
How to input student ID card	<ul style="list-style-type: none"> <li>▪ EUREKA → Student Service → Dormitory → Student ID Card→ fill it out and save &amp; submit (offline submission is not necessary)</li> </ul>
General information	<ul style="list-style-type: none"> <li>▪ General information is automatically transferred from the student information saved on EUREKA portal. [Login on EUREKA → MyEureka → Academic Affairs → Student Information</li> <li>▪ Please make sure to write the cellphone number in the form of "010-1234-5678" (Must add "-") [Cellphone numbers that are inserted as "+82101234567 / 82101234567 / 101234567 / 01012345678" cannot receive text message from the dormitory]</li> </ul>
How to get Housing Fee Refund	<ul style="list-style-type: none"> <li>▪ Login on EUREKA → MyEureka → Academic Affairs → Student Information → My Bank Account → Save your Bank code / Account number / Account holder name</li> <li>※ It should be a Korean account number of your own. Please make sure to save the full account number with no errors</li> <li>※ In case international students cannot save their name due to length limit, please email to the dormitory with a copy of your bank account</li> </ul>
Housing Office Notice	<ul style="list-style-type: none"> <li>▪ Official channel for notices: housing website <a href="http://dmtry.ewha.ac.kr">http://dmtry.ewha.ac.kr</a></li> <li>▪ Housing Office will not be held responsible for any disadvantage caused by not checking the notice carefully. Please note that the student might get demerit points if they do not cooperate with the office</li> </ul>
Mobile Application: Ewha Home	<ul style="list-style-type: none"> <li>▪ Mandatory to download the official mobile application of Ewha Womans University(Heyoung)</li> <li>▪ You can receive a message on important notices about the dormitory through this application</li> </ul>
Student ID	<ul style="list-style-type: none"> <li>▪ Student ID card works as an entrance key for dormitory buildings of E-House and Hanwoori. Please apply for a student ID prior to your check-in date</li> <li>▪ Inquiry: Student Service Center (ECC B303, ☎ 02-3277-2064/3233)</li> </ul>

## 8. Parcel Room for Mail & Packages

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- 1) The following address format should be used for your mail/parcel, including your room number and valid Korean cellphone number

[ Example ] 서울특별시 서대문구 이화여대길 52 이화여자대학교 (zip code) 03760  
E-House (Bldg. Number) - (Unit/Room Number) (e.g. E-House 201, 101-2)  
Resident's Full Name / Valid Korean Cellphone Number (e.g. 010-1234-5678)

- 2) The Housing Office advises 24-Summer residents to send their packages on or after June 27<sup>th</sup> in order to not get their packages mixed up with the already existing packages of 24-Spring residents  
- E-House Bldg. 202(B2F) SSG Hall, Hanwoori Bldg. 101 Weight Room, I-House Bldg. A/B B2
- 3) The Housing Office does not keep your package and takes no responsibility for any missing ones
- 4) To the extent that the space permits, small packages will be placed in the mailbox located in the parcel room (storage fee included)  
※ Parcel Room Location: E-House Bldg. 203, 204(B2F), Hanwoori Bldg. 101(1F), I-House Bldg. A/B(B2F)
- 5) Carts may be borrowed for up to 30 minutes from the lobby of Hanwoori Bldg. 101 / B2F lobby of E-House Bldg. 202 / B2F Security office of I-House Bldg. A/B.
- 6) **Do not load personal items in the parcel room. They will be thrown away without any prior notice**
- 7) **Any mail and packages left in the parcel room for a long period of time will be thrown away and you will get demerit points. Special cautions are required for the delivery of food and any perishable items**

## 9. Restriction on Visitors and Entry of Vehicle & Parking

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- 1) **Visitors NOT ALLOWED to enter the dorm buildings**
  - A. During the entire check-in period including official check-in date, only resident students are permitted to enter the residence hall, If an outsider (including your parents) is accompanied/visited into dorm, you may be charged with demerit points
- 2) **Vehicle control in dorm**
  - A. **Vehicles are not allowed to park in front of the dormitory (can only stop temporary for unloading).** Please use the ECC underground parking lot near the back gate for long-term parking  
※ As the parking space is limited, it is requested to leave immediately after unloading your luggage
  - B. During the check-in period, access to the dormitory may be blocked for a long time due to other check-in vehicles. Thus the Housing Office recommends students to send their luggage beforehand through parcel services, and bring only light luggage or carriers
  - C. Parking pass to be given per person

## 10. Location

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- 1) How to get to the Ewha Womans University: [Link Click](#)
- 2) How to get to the Dormitory:
  - A. Hanwoori & E-House: [Link Click](#) / I-House: [Link Click](#)